



Minneapolis Convention Center
1301 Second Ave South
Minneapolis, MN 55403
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ExhibitorServices@minneapolismn.gov

EMAIL FORM

2025 GUEST & SECURITY SERVICE ORDER FORM

Effective 1/1/25 thru 12/31/25

Save \$35 when you order online				ORDER ONLINE		Order Date:		
Event Name:				Booth #:		Event Date(s):		
Company Name:						Exhibit Firm:		
Billing Address:			City:		State:		Zip:	Country:
Phone:			Email:					
Ordered by/title:			On-Site Contact:			On-Site Phone:		
Please list the on-site contact authorized to make changes and additions								
Same as on-site contact listed above			On-Site Contact:			On-Site Phone:		
All scheduled shifts have a 4-hour minimum. A supervisor may be required for shifts over 4 hours.								
Security								
	Date Service Needed	Begin Service AM/PM	End Service AM/PM	Total Hours	Standard Rate (per hour)	Total		
Guard					\$52.50			
					\$52.50			
					\$52.50			
					\$52.50			
Supervisor					\$57.00			
					\$57.00			
					\$57.00			
					\$57.00			
						Tax (9.025%)		
						Total		
Police Services								
	Date Service Needed	Begin Service AM/PM	End Service AM/PM	Total Hours	Standard Rate (per hour)	Total		
Police Officer					\$380.00			
					\$380.00			
					\$380.00			
					\$380.00			
						Tax (9.025%)		
						Total		
Medical Services								
	Date Service Needed	Begin Service AM/PM	End Service AM/PM	Total Hours (at Standard Rate)	Standard Rate (per hour)	Total		
EMT					\$78.00			
					\$78.00			
					\$78.00			
					\$78.00			
						Tax (9.025%)		
						Total		
Processing Fee (avoid this fee when you order online)						ORDER ONLINE		
						Order Total:		
By your signature below, you acknowledge and agree to <i>MCC Conditions and Regulations</i> . Payment must be in U.S. Funds. Use payment authorization form.								

Signature:

Date: